

# POST-GRADUATE DIPLOMA PROGRAMMES

## P.G. Diploma in Computer Applications (PGDCA)

Duration: One year

Eligibility: Any degree (10+2+3)

Medium: English

### COURSE OF STUDY & SCHEME OF EXAMINATIONS

<i>Subject Code</i>	<i>Title</i>	<i>Total Marks</i>	<i>Passing Minimum</i>
<b>I Semester</b>			
1.1	Principles of Information Technology	100	50
1.2	Digital Computer Organization	100	50
1.3	C and Data Structures	100	50
1.4	Office Automation	100	50
1.5	Computer Lab-I (Data Structures using C)	100	50
1.6	Computer Lab-II (MS Office)	100	50
<b>II Semester</b>			
2.1	Object Oriented Programming and C++	100	50
2.2	Systems Analysis and Design	100	50
2.3	Visual Programming-I	100	50
2.4	Computer Graphics	100	50
2.5	Computer Lab-III (Graphics using C++)	100	50
2.6	Computer Lab-IV (Visual Basic)	100	50
	<b>Total</b>	<b>1200</b>	<b>600</b>

**Note:** Computer Lab I to IV are only Practicals and no separate Course materials will be given.

**P.G.Diploma in Personnel Management and Industrial Relations  
(PGDPM&IR)**

Duration - One year

Eligibility - Any degree (10+2+3 system)

Medium - English only

**COURSE OF STUDY & SCHEME OF EXAMINATIONS**

Code No.	Subjects	Marks
1	Management Concepts	100
2	Principles of Personnel Management	100
3	Labour Legislations-I	100
4	Labour Legislations-II	100
5	Industrial Relations	100
Total		400

**P.G.Diploma in Business Management (PGDBM)**

Duration - One year

Eligibility - Any degree (10+2+3 system)

Medium - English only

**COURSE OF STUDY & SCHEME OF EXAMINATIONS**

Code No.	Subjects	Marks
1	Management Concepts	100
2	Financial Management	100
3	Marketing Management	100
4	Principles of Personnel Management	100
5	Business Environment	100
Total		500

## **P.G.Diploma in Energy Auditing and Management (PGEAM)**

Duration - One year

Eligibility - Any degree (10+2+3 system)

Medium - English only

### **COURSE OF STUDY & SCHEME OF EXAMINATIONS**

Code No.	Subjects	Marks
1	Conventional Fuels and their Utilization	100
2	Renewable Energy Sources and their Utilization	100
3	Principles of Energy Auditing& Instrumentation	100
4	Energy Management& Conservation Techniques	100
5	Practical	100
Total		500

## **P.G. Diploma in Hospital Administration (PGDHA)**

Duration - One year

Eligibility - Any degree (10+2+3 system)

Medium - English only

### **COURSE OF STUDY & SCHEME OF EXAMINATIONS**

Code No.	Subjects	Marks
1.	Principles of Hospital Management	100
2.	Hospital Office Management	100
3.	Health Policy and Health Care System	100
4.	Hospital Support Services	100
5.	Human Resource Mgmt. in Hospitals	100
Total		500

## **P.G. Diploma in Sports Management (PGDSM)**

Duration - One year

Eligibility - Any degree (10+2+3 system)

Medium - English only

### **COURSE OF STUDY & SCHEME OF EXAMINATIONS**

Code No.	Subjects	Marks
1	Theory and Principles of Sports Management	100
2	Human Resource Management	100
3	Management of Performance	100
4	Management of Finance, Facilities and Materials	100
Total		400

## **CERTIFICATE COURSE**

### **Certificate Course in Self-Help Group Management**

Duration - Six Months

Eligibility - 18 years as on 1<sup>st</sup> June and can read and write Tamil

Medium - Tamil only

### **COURSE OF STUDY & SCHEME OF EXAMINATIONS**

Code No.	Subjects	Marks
1.	Fundamentals of Self-Help Groups	100
2.	Self-Help Groups and Women Empowerment	100
Total		200